

Laguna Beach Community Foundation

“Sharpening Your Grant Seeking Skills” Workshop – Aug. 2, 2010

Core Components of the Grant Proposal and the Questions they Answer

1. Who are you and why are you exceptional?
- Credibility Statement
2. What measurable problem or need are you focused on?
- Problem Statement or Needs Assessment
3. How much impact on the problem or need will you have?
- Measurable objectives
4. How will you accomplish the impacts?
- Methods
5. How will you evaluate your methods and impacts?
- Evaluation Plan
6. How will you spend the money?
- Budget

Grant Writing Tips

- Follow the application instructions
- Be brief, concise and clear
- Describe the problem fully
- Define achievable and measurable objectives
- Present a logical approach
- Provide supporting statistics (national, state and local)
- Describe clearly how funds will be used
- Define personal contributions of the board and staff of your organization
- List important qualities of the organization and key project staff
- Provide a continuation plan

(From www.sierrahealth.org - “Resources”)

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- To encourage philanthropy in Laguna Beach -
www.lagunabeachcommunityfoundation.org